

**KENTUCKY BOARD OF CERTIFICATION OF WATER TREATMENT AND  
DISTRIBUTION SYSTEM OPERATORS**

**MINUTES OF MEETING**

**September 18, 2008**

**The following are minutes of the Kentucky Board of Certification of Water Treatment and Distribution System Operator's meeting held September 18, 2008 at the Division of Compliance Assistance, 300 Fair Oaks Lane, Frankfort Kentucky.**

**Board Members Present**

Dillard Griffin, Chairman  
Julie Roney, Executive Secretary/Treasurer  
Debra Cantrell

**Others Present**

Julia Kays, DCA  
Melissa Brothers, KWWOA  
Walter Traugott, Operator

**I. Call to order**

Dillard Griffin called the meeting to order at 1:45 p.m. Julia Kays called role.

**II. Approval of minutes**

A motion to approve the minutes from the August 18, 2008 meeting was made by Julie Roney. Debra Cantrell seconded the motion. The motion carried.

**III. Old Business**

- A. KWWOA submitted additional information for their training request #987-08 CKWWOA Fall Conference. One hour of course information was inadvertently left off of the original request. The required information for the course was submitted. A motion was made by Julie Roney to accept the additional information. Debra Cantrell seconded. The motion carried.

**IV. New Business**

- A. Training Application Reviews (Addendum 1)
- B. Exam Application Reviews (Addendum 2)
- C. Julia Kays will poll the members about holding their October meeting on October 23, 2008 at the KWWOA conference in Lexington.
- D. Julie Roney made a motion to change the remainder of 2008 board meetings to the third Thursday of each month. Debra Cantrell seconded. The motion carried.
- E. Dr. Andrew Ernest spoke to the board members about the WTTI program offered through Water Resources at Western Kentucky University. He distributed a copy of the brochure for the program. Dr. Ernest also explained that the first course, WTTI200C Water Supply & Wastewater Control is being held this semester. Next

semester WTTI212C Water Distribution and Wastewater Collection Systems course will be offered. The program is applying for official sanction from Western.

In Kentucky and Tennessee, the goal is to get approval from the certifying agencies for as much of the course as possible. Dr. Ernest stated that the WTTI program is currently preparing an application for continuing education credit for the current course, WTTI200C and also for the spring semester course, WTTI212C. He said the entire program of 12 courses may be ready for review for continuing education credit asking for a total of 36 semester hours by the next board meeting. In addition to the training credit they would like for the program and courses to be considered for the experience equivalency within the restraints of the current regulations. He asked the board for feedback on what he should consider in completion of the application for approval. A list with ten of program curriculum courses was distributed. The list included most of the textbooks that would be used with the courses. One objective is to make the courses fit within the academic arena while being very specifically targeted so that once the courses are completed the participant will have the knowledge base to function as a class IV operator in either the wastewater or water track. The total course will provide 200 contact hours. Another aim is to create two avenues. One is a two year degree program with the outcome of obtaining an Associates Degree if the entire program is completed. The other is to complete the six course sequence in the water or wastewater track to earn a certificate in water or wastewater operations.

All of the courses are offered on line. The web site is [wti.waterky.org](http://wti.waterky.org). Dr. Ernest told the board members they can "sit in" on the course currently being offered. However, only the students that are currently registered will get credit for the course. Currently the ambition is to recruit middle school and high school students that are interested in the environment and also operators looking for career advancement. The second part of the process is to take the courses and offer them in the community college.

As a note Dr. Ernest said that part of the program development expense is being subsidized by federal earmarks for small drinking water systems. One of the goals that the program has set with the EPA is that in the long run the courses will be self paced, allowing the student to start the program any time with completion in two years.

## **V. Communication and Announcements**

Julia Kays distributed the program's financial summary for August 2008.

## **VI. Adjournment**

A motion to adjourn was made by Debra Cantrell. Julie Roney seconded the motion. The motion carried. The board adjourned at 2:45 p.m.

## Training Requests

Request #	Date Received	Requested By	Course Title	Hours Requested	Date of Course	DW	1st	2nd	Motion to Approved	Comments	# of Hours Approved	TCH Event ID#
990	8/15/2008	Northern Ky. Water District	Delivering Employee Performance Appraisals and Feedback Classroom Training	4	8/12/08	DW	JR	DG	X		4	6178
991	8/15/2008	Northern Ky. Water District	Discipline & Discharge for Managers & Supervisors Classroom Training	3	7/22/08	DW	DG	DC	X		3	6179
992	8/15/2008	Tennessee Assoc. of Utility Districts	Stage 2 Disinfection By Product Rule Workshop	6	7/24/08	DW	DG	DC	X		6	6180
993	8/25/2008	Louisville Water Co.	Pipeline Polyethylene Encasement	1.5	8/18/08	DW	DG	DC	X		1.5	6181
994	8/25/2008	Louisville Water Co.	Budgets, Finance and the Bottom Line	6	7/28/08	DW	DG	DC	X		6	6182
995	8/26/2008	Northern Ky. Water District	Public Service Commission Water Personnel Training	6	9/4/08	DW				J. Roney abstained; tabled until next meeting - no quorum		
996	8/28/2008	KY Governor's Conference on the Environment	Governor's Conference on the Environment	6	10/6/08 - 10/7/08	DW	DG	DC	X		6	6183
997	8/28/2008	North Central Chapter KWWOA	Water & Wastewater Operator Training Event	6	7/17/08	DW	JR	DG	X		6	6184
998	9/2/2008	ITT Flygt	Pump & Pump Station Operation & Maintenance Seminar	6	9/12/08	DW	JR	DG	X		6	6186
999	9/8/2008	Ky. Rural Water Assoc.	Water Personnel Training	12.75	3 dates	DW	JR	DG	X		12.75	6187, 6188, 6189
1000	9/8/2008	Ky. Rural Water Assoc.	Northeast & Green River Regional	2	2 dates	DW	JR	DG	X		2	6190 & 6191
1001	9/8/2008	Ky. Rural Water Assoc.	Western Regional Meeting	2	10/23/08	DW	JR	DG	X		2	6192
1002	9/10/2008	Kentucky American Water	Valve Operation & Inspection	2	8/14/08	DW				D. Griffin abstained; tabled until next meeting; no quorum		
1003	9/10/2008	Morehead Utility Plant Board	Trenching & Shoring Safety	3	7/31/08	DW	JR	DG	X		3	6193

## Exam Requests

Request #	Name	Agency Interest #	Date Received by DCA	Application Type	If Reciprocity State and Class	Status: (Conditional Approval, Approved, Denied)	1st	2nd	Motion Passed	Comments
261-08	Stephen R. Nalley,	101554	8/14/2008	Treatment IV		Denied	DC	JR	X	request more information on operational duties
262-08	Lee Lorimor	101553	8/14/2008	Treatment IV		Denied	DC	JR	X	request more information on operational duties
263-08	John Booher	91557	8/14/2008	Treatment IV		Approved	DC	JR	X	
264-08	Vicki W. Bridges	80763	8/18/2008	Treatment IV		Approved	DC	JR	X	
265-08	Jonathon E. Lucas	101577	8/15/2008	Treatment IV		Approved	DC	JR	X	
266-08	Grondall G. Potter II	24847	8/15/2008	Distribution IV		Approved	DC	JR	X	
267-08	Charles I McCollum	32539	8/20/2008	Treatment IV		Approved	DG	DC	X	
268-08	Kenneth E. Chisley	48961	8/29/2008	Distribution IV		Approved	DG	JR	X	
269-08	Thomas P. McBride	77035	8/27/2008	Treatment IV		Denied	DG	JR	X	Application doesn't show treatment experience
270-08	James A. Motzer	83569	9/3/2008	Treatment IV		Approved	DG	DC	X	
271-08	Charles Green	54910	9/5/2008	Distribution IV		Approved	DG	DC	X	